

## **RIIA BOARD MEETING MINUTES**

**September 15, 2014**

The meeting was called to order by President, Rich Swenson, at 7:00 PM at All Saints Center. Board introductions were made. Charlotte Crain presented a plaque to Rich, memorializing his contribution to the bridge replacement project.

**Board Attending:** Rich Swenson, President, Charlotte Crain, VP, Sarah Brown, Secretary, Anne Scea, Treasurer; Trustees: Jud Morris, Mike Hirko, Jim Cushing, Trish Burnett, Doug Van Doren and Linda Karle. All were present.

**Members Attending:** Island members Jim McReynolds, Scott Wood and Tom Brown.

**Request to add agenda items:** None.

**Member's Request to Address Board:** None

**Approval of Minutes:** Minutes of the August meeting were approved with two corrections.

**Treasurer's Report:** Treasurer, Anne Scea, submitted Treasurer's reports to the Board by email on Sept 14th and passed out the USDA Outlay Report totaling funds paid to date on the bridge project. Issues: the final bridge bill from PSE is still outstanding. There was a reported grounding of a barge used during construction (this will be settled between Quigg Bros and Fish & Wildlife.) We reviewed the final bills and supporting documents from Roger Hansen, project manager (current payment requested: \$9,935,00), Exeltech Consulting, engineering services (August bill \$612) and Quigg Bros, bridge contractor (Change order payment requested: \$8,368.84 .) It was moved, seconded and passed with no dissent that we pay the requested amounts.

**Managers Report:** Managers report was emailed to board members on September 10th. It was reported that \$2,000 of the debt on the Summerday lot (#272) was paid by check. The remaining amount will be written off as bad debt as per the August Board meeting. Charlotte said the issue is resolved.

### **Bridge:**

Rich Swenson, acting as bridge liaison, asked for a resolution to accept the bridge project completion. The resolution stated: **Be it resolved that RIIA accepts the bridge project as complete, subject to final inspection and approval by Pierce County agencies.** There was discussion: Doug said that the banks involved won't close until all monies are in; nonetheless acceptance is needed. It was mentioned that we have a hold of \$250K in case something is not done. The motion for the resolution was seconded and approved unanimously.

Rich reported that we have received an award for our project from IACC (Infrastructure Assistance Coordinating Council) for "Outstanding Achievement in Community Facilities" Jim McReynolds, bridge finance chair, volunteered to attend the Wenatchee ceremony on October 1st as our representative along with anyone else interested. Rich will ask Exeltech and Roger

Hansen if they would like to attend. Jim will provide pictures of the bridge – start to finish, bridge opening party, etc.

**Right-of-way discussion:** Rich reported that there has been much email discussion regarding right-of-way issues at the intersections of Raft Island Dr approaching the bridge coming East, Madrona Dr approaching the bridge downhill, and West bound Raft Island Dr. meeting Madrona just before the bridge approach. He reminded the Board that email discussions should not replace discussion of issues that are properly aired at Board meetings. The bridge intersection discussion was discussed in detail. Signs now in place by the contractors have changed our former right-of-way configuration. Anne pointed out that the stop sign now at west bound R.I.D. makes it impossible to see Madrona oncoming traffic around the corner. Others commented that drivers approaching on Madrona are not used to yielding, Snow and icy conditions could be a consideration on Madrona during the winter. The consensus seemed to be that it would be best to move the signs back to their former positions. Jud made a motion that we return all signage to the way it was. Charlotte amended the motion to add that we look into adding a mirror at the blind corner intersection. Both the original motion and the amendment were passed. We will ask Roads committee chair, Scott Wood, to get a bid on installing a mirror on a tree at the subject intersection so that the driver can see oncoming traffic around the corner.

**Additional signage discussion:** Rich will ask Tom Straub about getting additional signage, eg. “No jumping” signs. We might want reflectors on some signs for safety in difficult areas. We need to locate our Raft Island street map sign and either repair or replace it. Current truck weight limit sign is not necessary for safety as our new bridge has regulation capability – however, our roads do not. It was moved, seconded and passed that we check with the Fire Dept as to what kind of signage is needed for our actual situation.

**Other bridge issues:** The landscaping at either end of the bridge is in and greatly enhances our Island – Tom Straub has been rotating sprinklers to keep the new plantings watered. Rich will check with Tom about continued sprinkling maintenance needed before winter rains begin. We now have bridge insurance in place (effective Sept 15, 2014) according to our earlier vote. We purchased coverage including earthquake and earth movement from Westchester Fire Insurance Company through our agent, Propel Insurance.

#### **Committee Reports:**

**Parks and Recreation:** No chairperson has been found. There are issues regarding our North Beach park which were discussed at the August meeting and will be discussed at this meeting. Mike Hirko has secured three bids for tree and brush removal at North Beach. Jud Morris said that he would like to clarify whether paying for tree removal to restore an Island member’s view would properly be paid for by the Island or the member. It would depend on whether removing the trees would enhance the North Beach park. Rich said any expensive renovation, such as tree removal is not in this year’s budget. It should be brought to the Board and Budget committee for next year. We can budget for it at that time if we come up with a plan. We should all examine the property, the bids and bring it up next year. The subject is shelved for now.

**Roads:** Two road areas have drainage issues: lots #160 and #158 near the corner of Madrona Dr. above the new asphalt road do not drain properly which could be an issue in winter. Also, the driveway runoff of #176 (Gatto) above Raft Island Dr E could create a slick spot on the road during icy conditions. This fix might require putting in a ditch and a berm. Scott and Rich

said we are limited in what we can do now. These problems could be part of our master plan for when we pave the road.

**Security:** Mike Neil, committee chair, has spoken with one vendor re a security camera set up for the Island, but would like to secure other bids. Mike and Charlotte have done some research on the issue of purchasing and maintaining a security camera on the bridge. It was suggested that all-Island meetings on the subject of security needs should be held to gauge member support for the need of a solution. Member Tom Brown said he is not convinced we know enough about the Island crime problem to be stating a solution.

**Emergency Preparedness:** Doug VanDoren, acting as Emergency Preparedness chair, has updated and submitted our annual FEMA report. He will upload the new report to the website once FEMA approves our submission.

**Further Old/New Business:**

- Rich will write a letter to the Island member who has encroached on the North Beach parking area.
- Updates of the By-laws and CC&Rs have been sent to the webmaster to post.
- Newsletter is due. Contributors should get their material to Editor BJ Hirko by mid October.

There was no further business; therefore the meeting was adjourned at 8:50 PM.

Respectively Submitted, Sarah Brown, Secretary